

# **Student Support Services Building Committee**

## **Regular Meeting Minutes**

**January 9, 2020**

**11:00 am – 12:30 pm**

**44 Hatchetts Hill Road, Old Lyme, CT**

**Attendees:** Tim Hagen; Kate Ericson; Jack Cross; Craig Esposito; Rita Volkmann;; Bridgette Gordon-Hickey

**Guests:** Mike Belden; Gary Cymbala; Yvonne Tobey; Donna Worst,

**Meeting called to order: 11:12am**

### **1.0 Approval of Minutes**

1.1 December 10, 2019 Special Meeting

**Motion to approve December 10, 2019 minutes by Esposito, second by Volkmann**  
**Motion passed**

### **2.0 Reports Meeting (New Project Proposal, Meeting with DAS and Next Steps)**

Jack Cross reported on the upper level project under consideration. The current estimated cost of the project including expansion of the parking lot, installation of two play scapes and reroofing the entire building is about \$8 million. Based on an initial look at the test fit design, we are looking to add an additional classroom on the upper level to allow for six classrooms and a maker-space. This plan will reduce the size of the café area but will remain large enough for use as a café and large meeting room space.

The meeting with DAS/OSCG&R has been rescheduled to December 11, 2019 to review plans and to seek direction from the state. Ultimately we will need to submit a second application for the project and will need approval from the full board of directors. Mike Belden, Ken Biega and Jack are working through the process for closing out the project and are waiting on the state to review submitted change orders. To date, we have submitted six change orders in the amount of \$652,017. Jack has updated the Educational Specifications and they have been reviewed and edited by Bob Celmer at DAS. Anticipating that they will be accepted based on the changes. Most of the changes were in reference to the new project as either a “second project” or “new project” as opposed to “phase two.” The new application will need to be submitted prior to June 30, 2020 to be considered for the December 2020 Priority List.

Jack would like to present the new project to the full board of directors at the February Board meeting. It was recommended that the February BOD meeting be held at Ocean Avenue with a tour to follow the meeting.

### **3.0 Old Business**

**4.0 New Business**

**5.0 Financial Update**

5.1 Invoices/Contracts

5.2 Budget report- Mike Belden provided a current status report for the budget

**6.0 Upcoming Building Meetings**

6.1 Building Committee Meeting February 13, 2020 (11:00AM)

**7.0 Adjournment**

**Motion to adjourn by Esposito, second by Volkmann**

**Meeting adjourned 12:26pm**